

**First Unitarian Church of Toledo Board of Trustees
Special Board Meeting Minutes, July 27, 2020
via Zoom**

Meeting called to order by President Sandra Kosek-Sills (SKS), 7:05 pm

Roll Call by SKS

Board Members Present : Colette Cordova, Arun Nadarajah, Hydie Ralston, Krista Schneider, Tom Sheehan, Mary Souther

Quorum: yes

Rev. Tim Barger also attended as a non-voting member

Gwen Wilson, a member of First Unitarian, joined the meeting as a special guest

The purpose of this special meeting was to consider a request from Gwen Wilson, who has been working as part of the Smith Park Pride group to provide activities for kids in the neighborhood. The group has received \$5000 from the city to continue, and are looking for a fiduciary agent to receive the grant and pay the bills with the money. Gwen requested that Toledo Unitarians take this on. See her letter, attached below.

Documents that Gwen submitted in support of her request are attached at the end of these minutes.

These points came up during a 40-minute discussion:

- Several Board members agreed that this request is an unusual opportunity that fits very well with our church mission. The church risks almost nothing since the money is the city's. The cost to the church is negligible.
- Bookkeeper Teresa Langenderfer has confirmed to SKS that she has enough hours in her agreement with the church to complete this work.
- Whenever possible, checks cut by Teresa for the project should be to vendors. In cases that this is not possible, Gwen will submit a receipt with some proof that the materials purchased are indeed going to Smith Park Pride.
- If a check is needed to pay a contractor (a yoga teacher, an art teacher, etc.) there will be an invoice.
- Teresa will keep a special paper file for this project.
- Furnishing Forms 1099 for contractors is very easily done.

⇒**The vote:** After a 40-minute discussion, Arun moved that First Unitarian support Scott Park Pride by accepting the donation from the city of Toledo and by agreeing to process the program's expenditures. Krista seconded the motion. The motion passed unanimously.

Respectfully submitted,
Tom Sheehan, Secretary

----- Documents submitted by Gwen Wilson in support of her request -----

Sent out to the Board by SKS on July 16, 2020

Smith Park Pride
(Preliminary Overview)

Current conditions in the Toledo Smith Park area make it imperative that we provide substantive constructive activities for the area youth. Among these conditions are: the lack of availability of many of the usual summer youth activities, the dangers of the COVID 19 pandemic, and the need to improve the interaction between the community youth and the police.

The Smith Park Pride Program strives to fulfill these needs by conducting a variety of daily activities involving the interaction and cooperation of the Smith Park community, local youth, police, and local organizations. Program activities will combine education, recreation, social development, and physical conditioning. They will incorporate social distancing and sanitization. We will utilize the free lunch program provided at Mott Branch Library. Programming will be available for 6 hours per day from 10 to 4 M - F.

We are asking the city for \$15,000 for the program. We anticipate coordinating with and getting support and donations from local organizations and community members. These donations will include toys, instruments, teaching, supervision, volunteer time, equipment, and monies. Non consumables provided by the city will be stored in the storage shed at the conclusion of the program to be used for future endeavors.

Among the supporters we expect to have are:

Twos Athletic Club
Toledo Police Dept
Toledo Lucas County Public Library
Corinth Missionary Baptist
Keep Lucas County Beautiful
Blockwatch 620R
Smith Park Improvement Committee

UTMUO
BGSU

Components

COVID safe activities and educational information

Recreational outlets (tennis, music, dance, games, arts and crafts)

Park care information and activities (decorating trash cans and park clean up)

Police/community/youth activities

Smith Park Pride Patrol (SPPP) youth group (6 youth)

Educational Topics

Park pride

Park history

COVID Health and safety

Cultural Pride/BLM

Community/Police cooperation

Sharing and compromise

Responsibility

City Support Requested

Use of storage shed

Outdoor wash basin/disinfecting station

2 10 x 10 canopies (@ \$100 each)

Tennis backboard

Tables (12 small @ \$34 each and 4 to 6 large @ \$49 each)

Chairs (15 @ \$22 each)

Reusable Masks

Gloves

Disinfectants (Microban 24 and Odor Ban)

Hand sanitizer

Paper towel

Litter grabbers (6 @ \$29)

T Shirts

Visors or caps

Bottled water

Art supplies (approx. \$100)

Flyers and leaflets

Printing educational materials

Lawn signs

Lawn chalk

8 Tennis rackets (\$25 each)

Tennis balls (\$100)
Hopper (\$35)
Footballs 3 (\$20)
Basketballs 3 (\$30)
Giant Chess set (\$300)
Hands free Obstacle Course (\$100)
7 Cardio drumming tubs, balls, and drumstick sets (@ \$50 per set \$350)
3 Chinese jump ropes @ \$10 each and 10 regular jump ropes @ \$5 each (\$80)
Financing for at least 2 youth/police collaborative social activities (Pizza with Police and
Parks,
Picnics, and Police @ \$200 each)
Staffing
Educational activities development and implementation
Arts and crafts design, supervision, and implementation
Game instruction, coordination, and supervision
Music and sport instruction, coordination, and supervision
Site set up and breakdown
Park cleanup coordination and supervision
Parental communication and interaction
Community liaison and interaction
(13 staff hours per day - 1 8hr staffer and 1 5hr staffer @ \$20 per hr)
Budget
Staffing \$260 per day times 40 days (\$10,400)
Social activities \$200 each times 2 or 3 (\$400-600)
Canopies 2 at \$100 (\$200)
Tables and chairs (\$850)
Masks and gloves (\$250)
Sanitation and Cleaning products (\$200)
Shirts and visors for staff and SPPP (\$250)
Litter grabbers (\$250)
Supplies- Arts, crafts, park decor (\$300)
Total - 13100
Sports equipment
Approx. \$1300
Social activities
Approx. \$600

Additional Information Forwarded to the Board on July 27 by SKS

Members of the Board of First Unitarian

In late June 2020 I began a program to work with individuals, community organizations, and the city to improve Smith Park. I call the program Smith Park Pride. I have utilized and conducted programs and activities in the park for years. The previous work that I have done has been with the library, various city departments, various community organizations, and alone. My time, effort, and resources have always been donated. The Smith Park Pride program was conceived to address the neighborhood needs for secure, safe, fun, educational activities. We provide activities that promote physical and mental health, teach and encourage responsibility, and facilitate social unity. We currently have numerous individuals and groups loaning and donating time, effort, equipment, and other resources. Up to this point we have received no monetary donations.

In an effort to continue and expand our activities with minimum or no cost to the children and their families we have solicited donations. We submitted a request to the department of Parks and Recreation. (See enclosed). They provided:

Tables and chairs

Storage shed usage

Trash cans

Various arts, craft, and sports materials and \$5000 to purchase other items requested

The \$5000 was a supporting contribution and not a formal grant. In an effort to provide oversight and documentation in the fund's dispersal we are requesting support from First UU.

All money will be spent on materials and supplies. We are amenable to any guidelines and/or program oversight.

Sincerely

Gwen